

# Programme Development Session (PDS)

## Guidance note - 2021/22 Academic Year

The Programme Development Session (PDS) is a core feature of the YPI Scotland support structure, providing an opportunity to critically reflect upon programme delivery and subsequent planning. Delivery of this and the newly established Maximising Impact Session is reflective of The Wood Foundation's commitment to school partnership working and the continuous development of YPI. We appreciate your active participation.

Typically, a PDS takes one period and is to be completed in advance of your programme launch. We will work with you to explore the best time, fit and structure depending upon your delivery model and timeline. This may take place virtually or in person in 2021/22.

### Preparing for the PDS

#### Established delivery staff, lead teachers or SLT links

Please consider the questions on page two of this document in advance of the session.

#### New delivery staff, lead teachers or SLT links

We ask that all new delivery staff, lead teachers and SLT links familiarise themselves with the programme in advance of the PDS session. The following documents will support this:

- [YPI Teacher Delivery Resource](#): P5-7 provide information on the process, milestones and expectations
- [YPI Strategic Guide](#): Provides an overview of how YPI aligns with key education priorities

### Purpose of the PDS

- The opportunity for evaluation and discussion on programme successes and challenges. Your Regional Facilitator can draw upon examples of good practice and support the development of peer learning networks between schools.
- Protected space for reflection and to review the strategic place and fit of YPI.
- Discussion on resource updates, delivery timeline and date setting. This includes planning for the YPI Launch and Final Showcase, ensuring they have maximum impact.
- Training and upskilling of new delivery staff, lead teachers or members of SLT ensuring there is a robust understanding of the programme's key outcomes.
- Deciding upon the focus for the Maximising Impact session (**new for 2021/22 – see below**)

### Attendance at the PDS

#### Senior leadership

The involvement of school senior leadership in the PDS is critical as;

- They have a strategic overview of how YPI can or does contribute to students' skills development, community partnerships and interdisciplinary learning opportunities, alongside other programmes and accreditation across the school.
- Support and buy-in from the senior leadership team is essential when it comes to realising ambition and supporting programme development.

All resources for the 2021/22 academic year can be found on website in [the Educator Zone](#).

### Maximising Impact Session

The Maximising Impact Session is a newly established core feature of the YPI Scotland support structure for 2021/22. It is designed to help you to make the most of YPI in your school and support continuous improvement. The focus of the session is wholly flexible and bespoke to your school's context. The focus will be agreed jointly in advance in discussion with your YPI Facilitator. Please refer to the [Maximising Impact Session guidance](#) in our Educator Zone for further details.

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### Areas for discussion at the PDS (established schools)

In advance of the session, we ask that you consider the following questions which have been designed to support reflection, planning and programme development.

#### Successes and challenges

- What has worked well? What have been the key successes of the school's approach to delivering YPI? Both in the 2020/21 year (if relevant) and previous academic years.
- Did the school experience any challenges which had an impact on programme success and delivery? This can include the impact of school closures and the COVID-19 pandemic. How did your school work to overcome these?

#### Reflection and continuous improvement

- Review of programme Launch and Final Showcase (where applicable)
- Are there areas of programme delivery with scope for further development or change? Which area would you consider focusing upon for the Maximising Impact Session?
- What are the learnings from your experience delivering YPI digitally or blended in 2020/21 (if applicable)?
- How can you support students to deliver creative and impactful presentations? Have you considered using internal and / or external partners to support this aspect of the programme?
- How can you support students to engage meaningfully with their charities and establish robust, specific business cases for their presentations?

#### Alignment with strategic priorities and school-wide activity

- Why is YPI embedded in your students' timetable? What do you think are the key learning experiences that will benefit students? Would your students agree? If not, how can you bridge this gap?
- How does YPI align with your skills pipeline and wider educational priorities? *Consider the following: IDL opportunities; faculty/school improvement plans; skills profiling/DYW.*
- Does YPI align with/complement any existing and new curricular activity? *This includes accreditation and award frameworks.*

#### Professional Learning

- What were your most recent professional learning goals and/or programme aims? Did you meet these?
- What are your goals for the year ahead?

#### Planning and date setting

- What is your proposed timeline including estimated dates for your YPI Launch and Final Showcase?
- Are there any challenges that you foresee relating to delivery of YPI in 2021/22? How can these be overcome?
- How can you get maximum impact from your school launch? Have you considered how alumni and charity input could add value?
- How can you deliver an outstanding YPI Final Showcase that has a high level of esteem within the school?
- How are you preparing for school partnership funding in the future or how will you fulfil the school partnership funding commitment in 2021/22? What impact has school partnership funding had on the development and delivery of YPI in your school?
- What can The Wood Foundation do for you in terms of further support?

# Programme Development Session (PDS)

## Guidance note - 2021/22 Academic Year

### Areas for discussion at the PDS (new schools)

In advance of the session, we ask that you consider the following questions which have been designed to support planning and programme development.

#### Alignment with strategic priorities and school-wide activity

- Why is YPI embedded in your students' timetable? What do you think are the key learning experiences that will benefit students?
- How does YPI align with your skills pipeline and wider educational priorities? *Consider the following: IDL opportunities; faculty/school improvement plans; skills profiling/DYW.*
- Does YPI align with/complement any existing and new curricular activity? *This includes accreditation and award frameworks.*
- Do you foresee any challenges which may have an impact on programme success and delivery? This can include the impact of school closures and the COVID-19 pandemic. How can your school work to overcome these?

#### Programme focus areas

- How can you support students to deliver creative and impactful presentations? Have you considered using internal and / or external partners to support this aspect of the programme?
- How can you support students to engage meaningfully with their charities and establish robust, specific business cases for their presentations?

#### Professional Learning

- What are your professional learning goals for the year ahead?

#### Planning and date setting

- What is your proposed timeline including estimated dates for your YPI Launch and Final Showcase?
- Are there any challenges that you foresee relating to delivery of YPI in 2021/22? How can these be overcome?
- How can you get maximum impact from your school launch?
- How can you deliver an outstanding YPI Final Showcase that has a high level of esteem within the school?
- How are you preparing for school partnership funding in the future?
- What can The Wood Foundation do for you in terms of further support?

**If you have any questions in advance of your Programme Development Session please don't hesitate to contact your Regional Facilitator, or email the Central YPI Team at [ypi@thewoodfoundation.org.uk](mailto:ypi@thewoodfoundation.org.uk).**