CREATIVITY

YOUTH AND PHILANTHROPY INITIATIVE SCOTLAND

Can you think of innovative ways to engage the audience?



Explore and generate lots of different ideas

Use your talents and imagination

Design and create

Use digital tools or other resources to support

Innovation

Skills 4.0: Meta Skills

Curiosity
Being curious is the desire to learn or know something in order to increase your Understanding of an opportunity or problem.

Creativity
Using your imagination, you are able to think of new ways of addressing problems and this enables you to visualise solutions.

Sense-making
You can determine the deeper meaning of what is being expressed and organise information into an understandable form which is easier to use.

Critical thinking
You are able to process, analyse and evaluate information to solve complex problems and form an opinion after careful thought.

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SENSE MAKING

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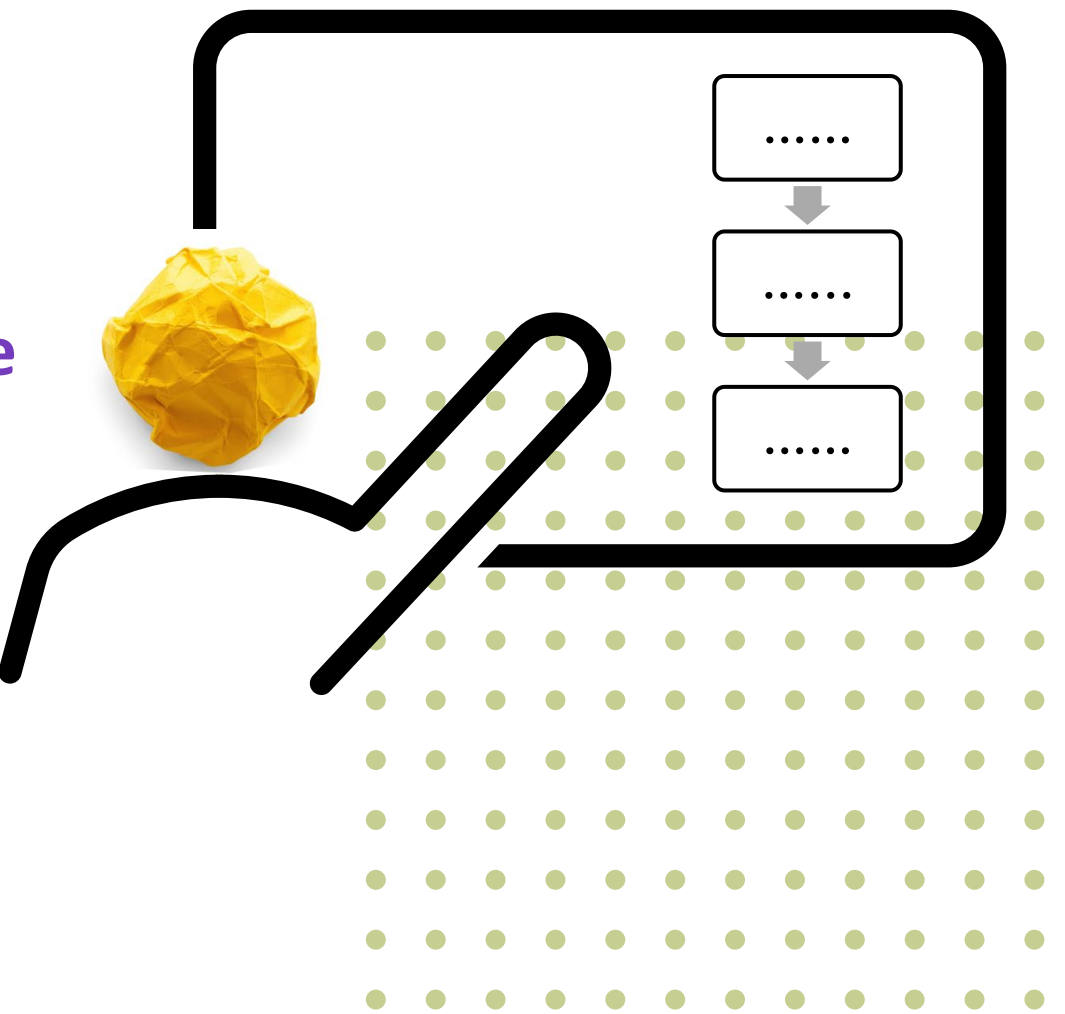
Can you organise information so that it makes sense?

Filter and organise information to select what to include

Think about structure so the presentation flows logically



Use digital tools to help present information

Innovation — Skills 4.0: Meta Skills

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CRITICAL THINKING

Can you process, analyse and evaluate information?



Evaluate information to select what is most important to include

Consider the judging criteria to develop your presentation

Problem solve when required

Innovation

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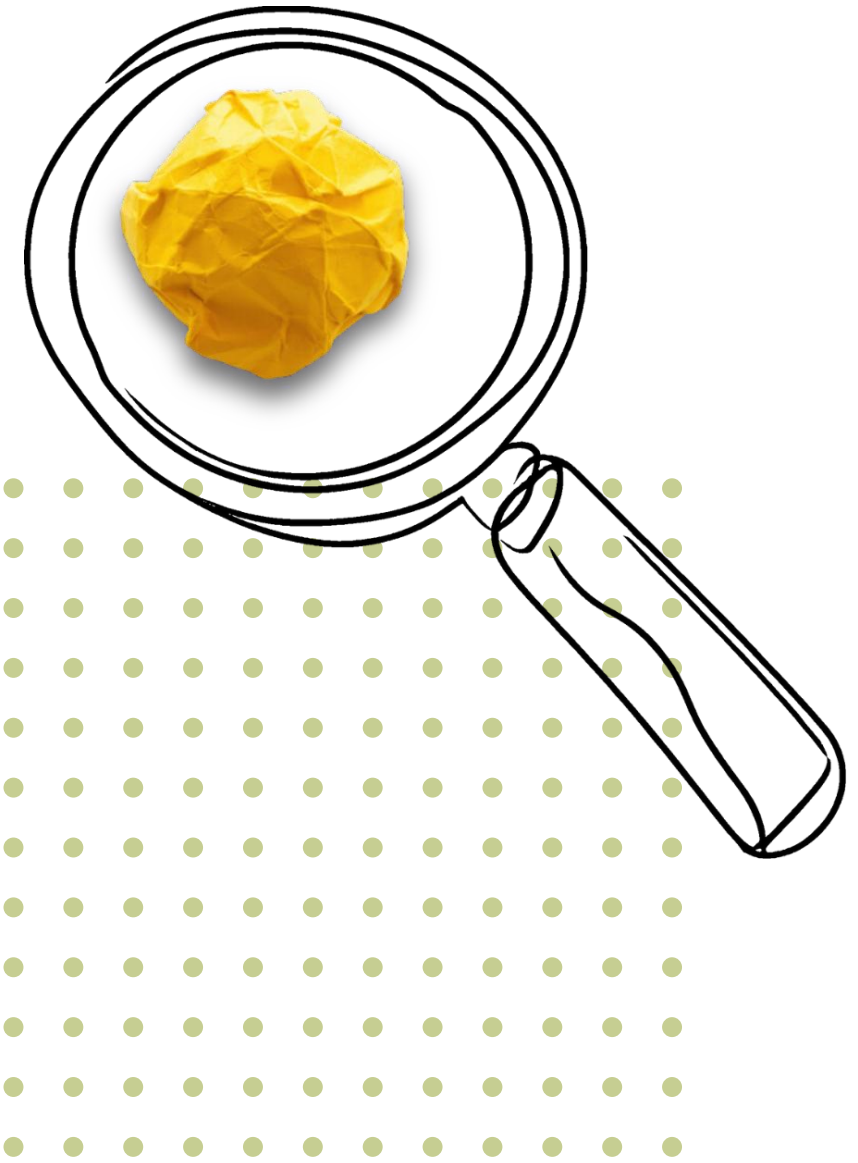
RESEARCH

Can you find out the information you need?



Choose reliable sources for information

Plan and prepare ahead of interviews

Ask the right questions to people who know

Organise and record research

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COMMUNICATION

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Can you give and receive information?

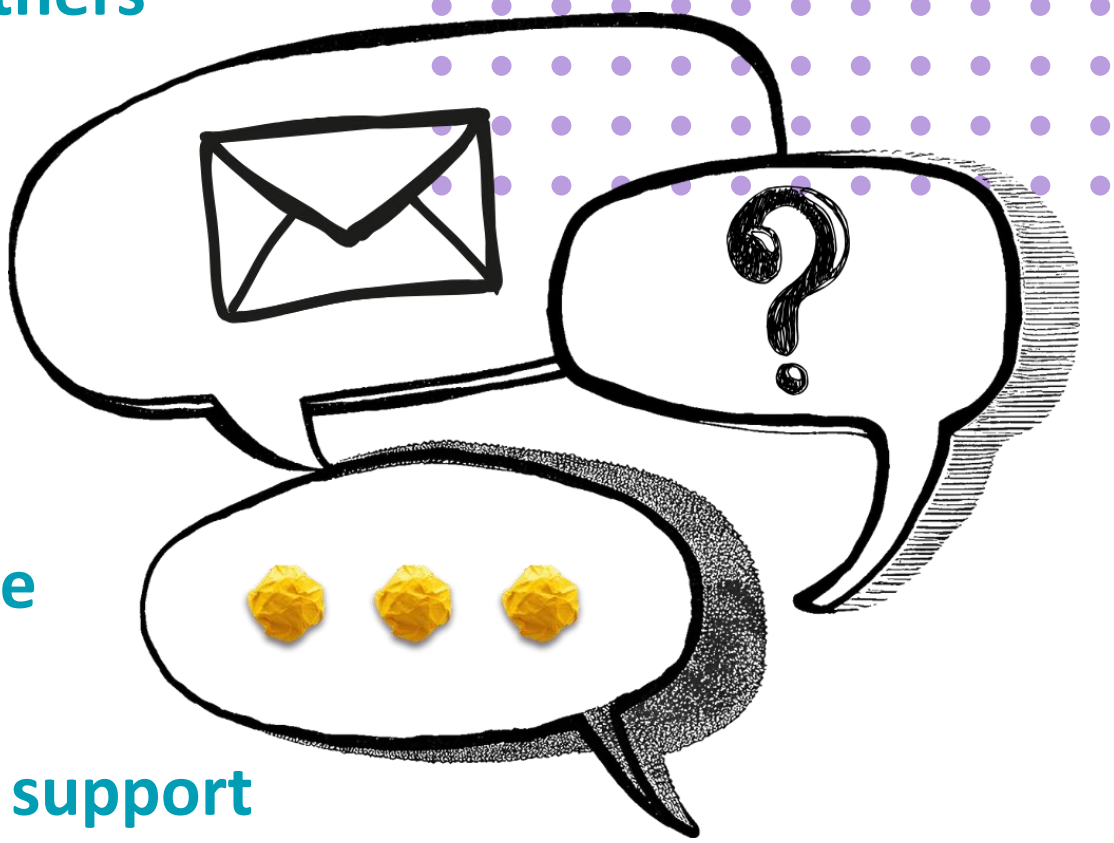
Provide clear written communication

Actively listen to others

Be prepared for any phone calls

Use stories and passion to persuade

Use digital tools to support



Social Intelligence

Skills 4.0: Meta Skills

Communicating
You have the ability to openly share information in the best way that helps everyone understand your thoughts and ideas.

Collaborating
You are good at building and maintaining relationships with other people so everyone can work together to achieve shared goals.

Feeling
You can see things from other people's point of view and this helps you understand their feelings and motivations.

Leading
By having a sense of direction and purpose, You can encourage and motivate others to work towards agreed tasks and goals.

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TEAMWORK

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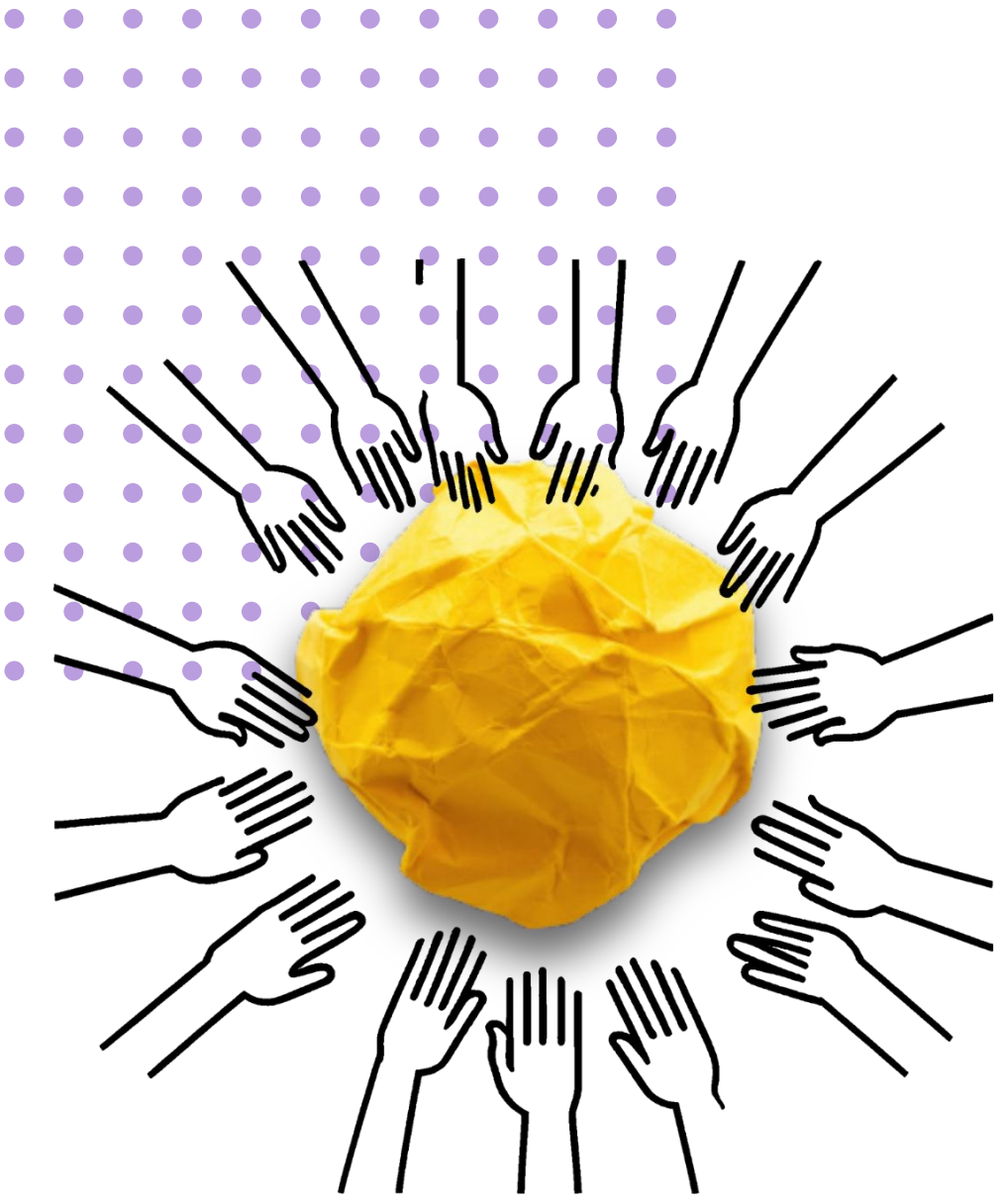
Can you work with others?



Listen to each other

Share ideas openly

Value all ideas

Support each other

Share tasks

Reach a consensus

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EMPATHY

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Can you make a difference to society?

Understand a social issue and how it affects others

Show empathy and concern for others by your actions



Commit to act in a way that contributes to positive change

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LEADING

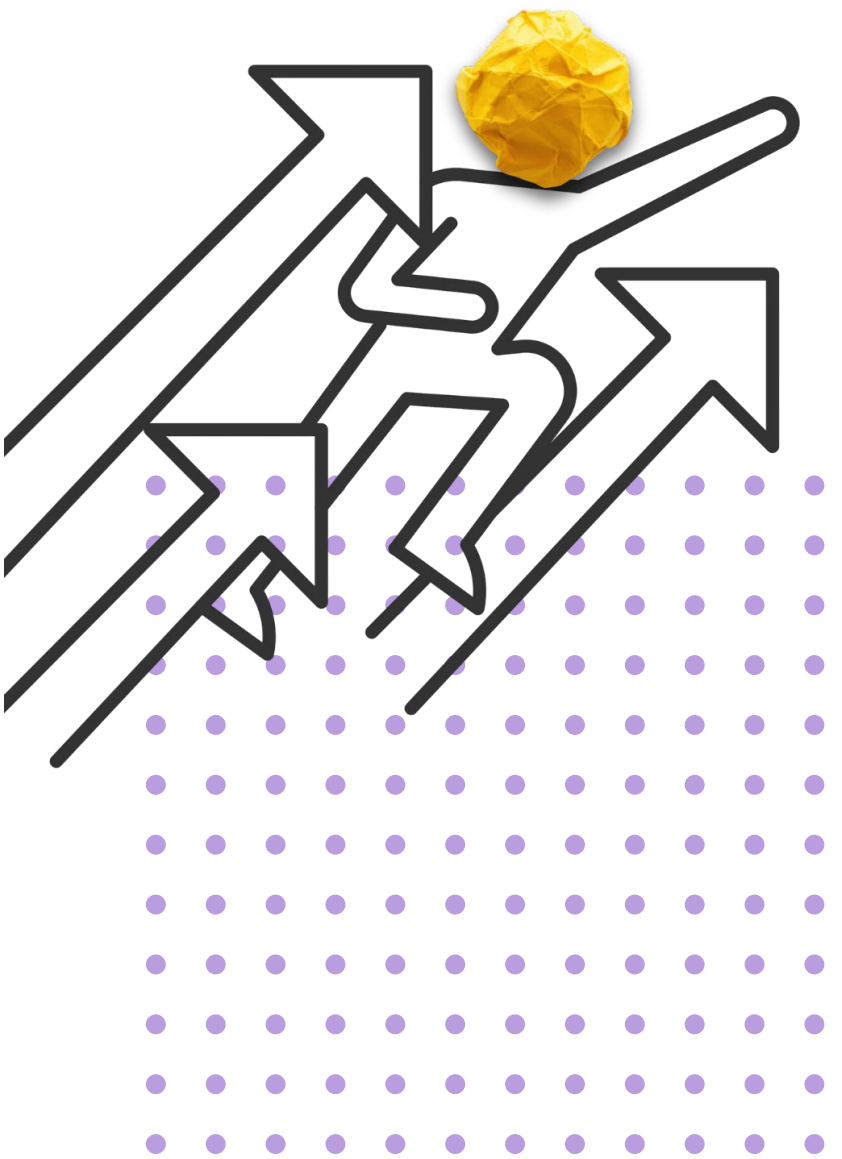
Can you influence
and motivate others?

Create a common purpose

Gain agreement of others

Organise and manage tasks, time and deadlines

Encourage others in your team to be involved



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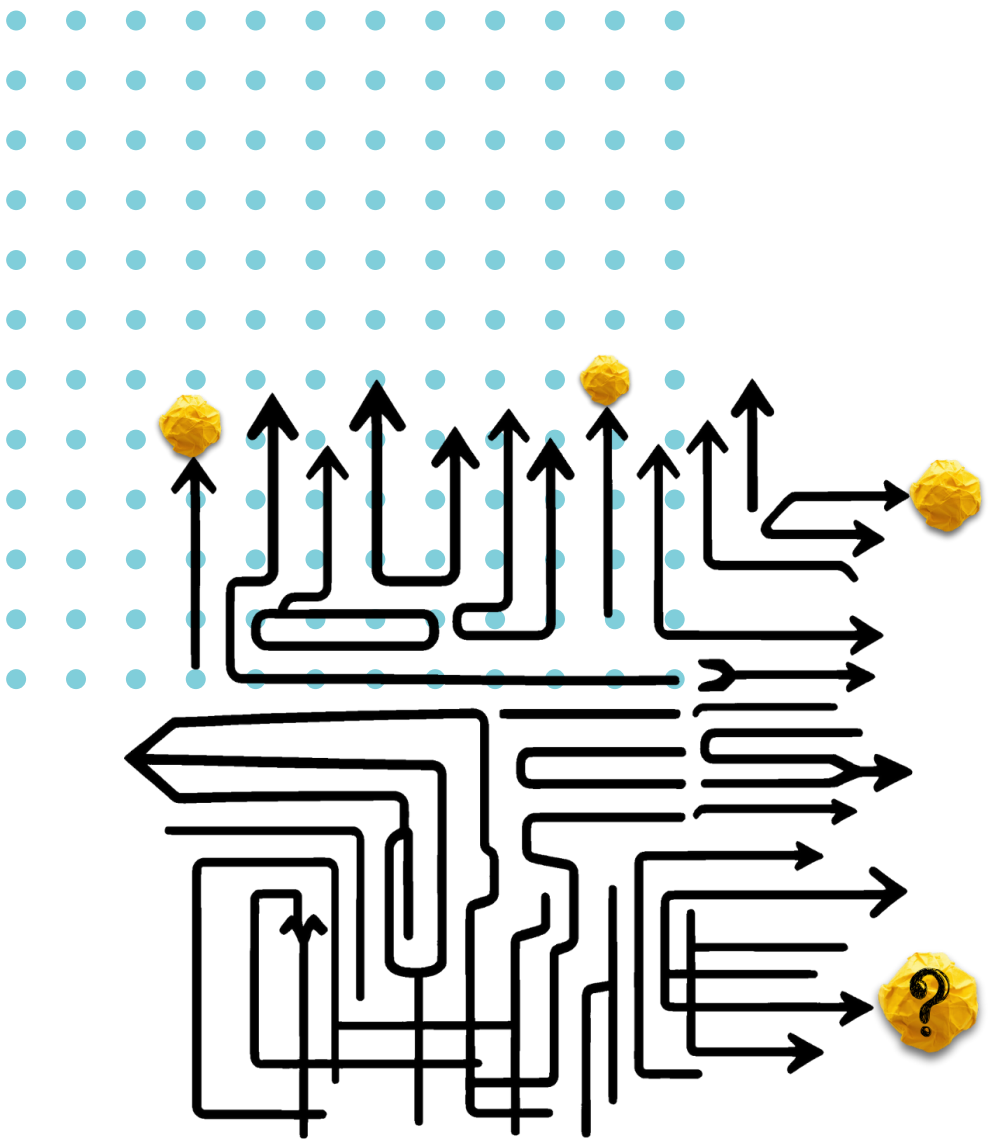
INITIATIVE

How well do you make decisions and think for yourself?



Be organised with timelines and tasks

Take calculated risks to achieve goals

Trust in your own judgement

Take responsibility for your role

Self-Management

Skills 4.0: Meta Skills

Focusing
You can maintain interest and concentrate on a task for a period of time, and not be distracted.

Adapting
You can respond confidently and constructively To new ideas and experiences and unexpected challenges.

Integrity
You are guided by your own principles and Values and are considered trustworthy, open and honest by others.

Initiative
You are confident in your own abilities and judgement. You can take decisions and have responsibility for your own actions.

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RESILIENCE

How do you adjust to change and deal with challenges?

Be open to different ideas and opinions

Be flexible with plans

If something goes wrong, focus on the positives and try again

Persevere when things are difficult



Self-Management

Skills 4.0: Meta Skills

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CONFIDENCE

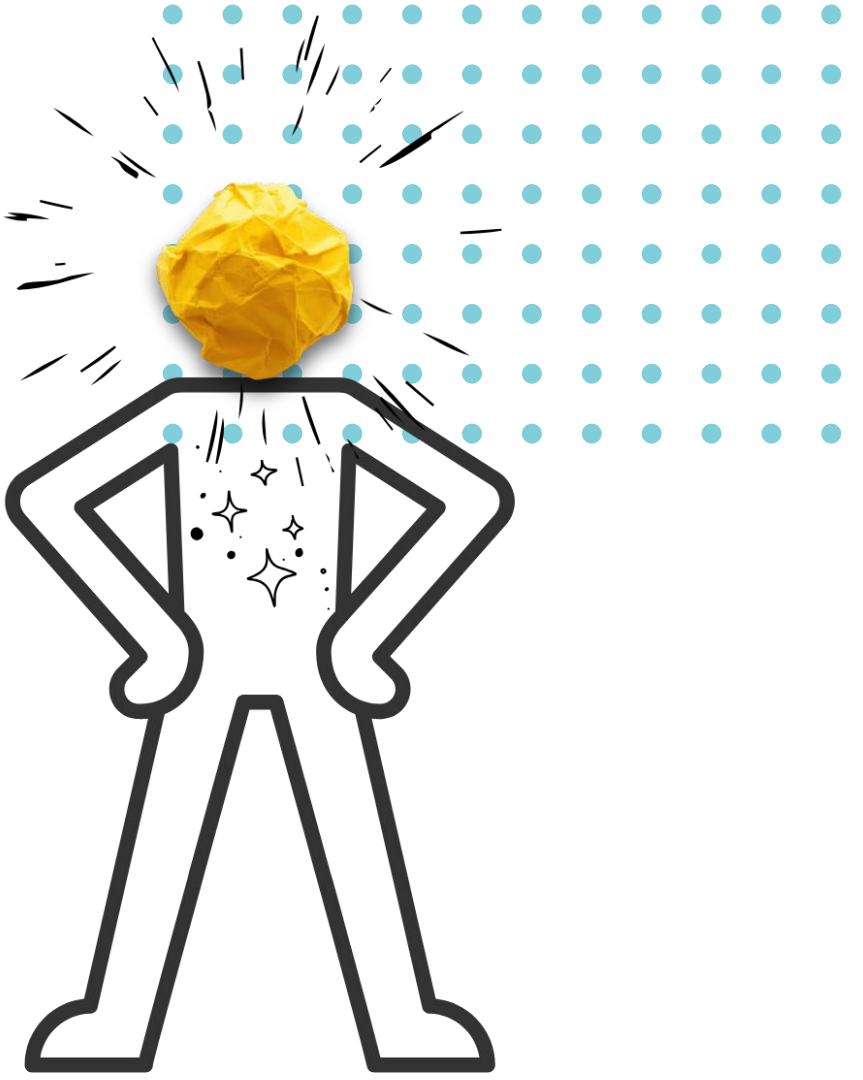
How well do you stay true to yourself?

Have belief in yourself and trust in others

Be self-aware of the effect or your actions

Manage emotions calmly and sensitively

Be trustworthy, open and honest



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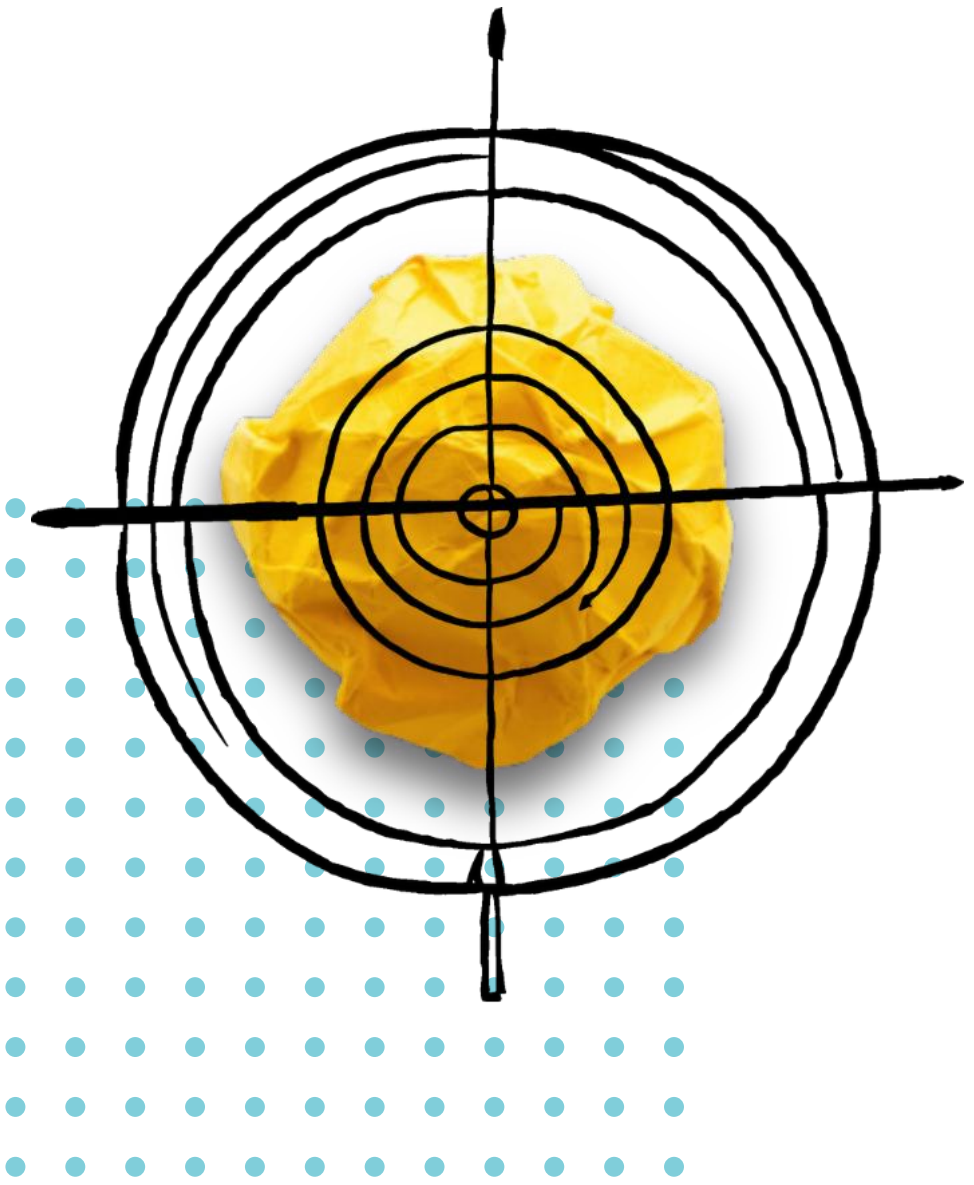
FOCUSING

Can you concentrate on what's important?



Organise and sort key information

Pay attention to detail

Concentrate on the task in hand

Remain engaged throughout

Self-Management

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